

# Audit and Accountability Committee



## Post Solicitation Briefing for Citywide Security Officer Services

Date: February 23, 2022

Presented by: Craig Hopkins, CIO, Information Technology Services  
Department

# Solicitation Overview

The Information Technology Services Department solicited a contractor to provide security officer services for buildings, facilities, grounds, and rights-of-ways, for employees, and visitors; emergency response, access control, technology control station monitoring, mobile patrol, and other related security services. It is estimated that the City will utilize these services for approximately 335,000 hours annually for security officer services for emergency response, access control, technology control station monitoring, mobile/foot patrol and other related security services.

## Solicitation Type

- Request for Competitive Sealed Proposals (RFCSP)

## Estimated Value

- \$9.4 million annually/\$47 million total

## Proposed Term

- 3 years with 2, 1-year renewal options

# Recommended Award

RFCSP for Citywide Security Officer Services (22-022; 6100014352)  Score Summary *FINAL EVALUATION JANUARY 31, 2022	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D
A - Experience, Background, Qualifications	25	24.00	15.29	7.43	8.86
B - Proposed Plan	40	38.71	25.86	13.00	11.00
A - B Sub-Total	65	62.71	41.15	20.43	19.86
C - Price	15	12.40	15.00	14.08	14.98
D - SBE Prime Contract Program	15	0.00	0.00	15.00	0.00
D - MWBE Prime Contract Program	5	0.00	0.00	5.00	0.00
<b>TOTAL SCORE</b>	<b>100</b>	<b>75.11</b>	<b>56.15</b>	<b>54.51</b>	<b>34.84</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>

\*One evaluation meeting held with interviews and scoring completed.

SBEDA Subcontracting Requirements: 10% M/WBE Subcontracting Goal  
 Local Preference Program – Not Applicable  
 Veteran Owned Small Business Preference Program – Not Applicable

# Due Diligence

## Finance and Audit Departments – Due Diligence Results

Number of vendors notified:

1,867

Number of vendors at pre-submittal conference:

11

Number of responses received:

5

Results of Minimum Requirements Review

One respondent deemed non-responsive for failure to meet the 10% M/WBE subcontracting requirement.

Results of Due Diligence Review

No material findings